

There are no Belgian or international forms or procedures which fix rules for a parental consent for the journey of minors. But, it is advised to get a 'parental consent' for minors who travel abroad alone or together with other persons than their parents.

When the child travels with one of his parents, the parents have the freedom to give evidence of the agreement of the other parent, and to have the signature legalized by the municipality.

The [Federal Public Service of Foreign Affairs](#) recommends a written authorization when the child travels alone or together with other persons than his parents. Their website allows to identify the necessary [travel documents](#) according to the destination, the age, the traveler, the duration and the purpose of the journey.

The Belgian travelers can always inquire about supplementary documents required for children at the embassy or the consulate of the country of destination. When the child travels alone, it is recommended to inquire at the embassy or the consulate as well as the airline company.

Legalization of signature

The parent thus has to appear at the municipal administration (Administrative centre or liaison office) provided with the document [Authorization for a journey abroad \(DOC, 0,04MB\)](#). The municipal administration will proceed to the control of the information and to the legalization of the signature. In case the parent giving the authorization cannot be present, he can be represented by another adult person. This person necessarily has to appear with a mandate of the parent and the original of the ID card of the parent.

- [Authorization for a journey abroad \(DOC, 0,04MB\)](#) (in French)
- [Authorization for a journey abroad \(DOC, 0,04MB\)](#) (in Dutch)

The legalization of the signature costs 3,75 euro. The parent or his representative will receive the document of authorization with the legalized signature at once.

Practical information

Demography

Population service
Administrative centre
Boulevard Anspach 6
2nd floor
1000 Brussels
Tel. : 02 279 35 60
populationbruxelles@brucity.be

Opening hours : Monday from 8:30 am to 3 pm, Tuesday from 8:30 am to 12 pm, Wednesday from 8:30 am to 3 pm, Thursday from 8:30 am to 6 pm, Friday from 8:30 am to 12 pm, the distribution of tickets takes place from 8:15 am
Telephone hours : from Monday till Friday from 8:30 am till 4 pm

Liaison office in Laeken

Boulevard Emile Bockstael 246
1020 Brussels (Laeken)
Tel. : 02 279 37 00
Fax : 02 279 37 08

Opening hours : from Monday till Friday from 8:30 am till noon and from 1:30 pm till 3:30 pm except on Thursday afternoon, attention: the distribution of tickets takes place from 8:15 am to 11:30 am and from 1:15 pm to 3 pm (except on Thursday)
Telephone hours : from Monday till Friday from 8:30 am till noon and from 1:30 pm till 3:30 pm except on Thursday afternoon
Closing period : exceptionally closed on Friday 1 February 2013 from noon

Liaison office in Neder-Over-Heembeek

Rue du Craetveld, 9
1120 Brussels (Neder-Over-Heembeek)
Tel. : 02 279 28 70
Fax : 02 279 28 79

Opening hours : Monday, Tuesday, Wednesday and Friday from 8:30 am till noon and from 1:30 pm to 3:30 pm, Thursday from 8:30 am till noon and from 4:30 pm 6:30 pm
Telephone hours : Monday, Tuesday, Wednesday and Friday from 8:30 am till noon and from 1:30 pm to 3:30 pm, Thursday from 8:30 am till noon and from 4:30 pm 6:30 pm

Liaison office in Haren

Rue Cortenbach, 10
1130 Brussels (Haren)
Tel. : 02 279 28 60

Opening hours : Tuesday and Wednesday from 1:45 pm till 3:45 pm, Thursday from 1:45 pm to 6 pm (distribution of tickets on Tuesday and Wednesday till 3:45 pm, on Thursday till 5:30 pm)
Telephone hours : Tuesday and Wednesday from 1:45 pm till 3:45 pm, Thursday from 1:45 pm to 6 pm
More information : only payments via Bancontact, the population service is situated behind the police office of Haren

Louise district liaison office

Boulevard de la Cambre, 34
1000 Brussels

City of Brussels

Tel. : 02 279 28 90

Fax : 02 647 25 40

Opening hours : Monday and Wednesday from 1:45 pm till 3:45 pm.

Telephone hours : Monday and Wednesday from 1:45 pm till 3:45 pm.

Liaison Office Northeast District

Population Service

Rue Van Campenhout 16

1000 Brussels

Tel. : 02 736 04 78

Fax : 02 736 41 95

Opening hours : on Tuesday and Thursday from 1:45 pm till 3:45 pm

Telephone hours : on Tuesday and Thursday from 1:45 pm till 3:45 pm